

SUGAR CREEK CHRISTIAN ACADEMY

VOLUNTEER APPLICATION

Your interest as a Sugar Creek Christian Academy volunteer is appreciated. Please complete the following application and return the information to the school office as soon as possible. Since volunteer service enriches our school, we are grateful for those who assist this ministry.

I. Personal Information

Full Name	Date of Application		
<hr/>			
Address	City	State	Zip
<hr/>			
Home Phone	Work Phone	Cell Phone	

Do you have any handicaps or physical conditions, which will affect your volunteer services?
If so, please explain:

II. Volunteer Area/s

Put a check mark in the space next to the areas where you would like to volunteer.

<input type="checkbox"/> Assisting in Library	<input type="checkbox"/> Field Trip Chaperone	<input type="checkbox"/> Art Projects
<input type="checkbox"/> Assisting during Class Parties	<input type="checkbox"/> Assisting at Special Events	<input type="checkbox"/> Cooking/Serving snacks
<input type="checkbox"/> Other Describe:		

III. Statement of Faith

Sugar Creek Christian Academy, being a ministry of Sugar Creek Missionary Baptist Church, holds strongly to doctrines that it believes to be taught in the Word of God. These doctrines are clearly explained in the doctrinal statement of SCCA. We ask that you please review this statement and if you strongly hold to certain doctrines that are not on this statement, please list and describe those items on a separate sheet of paper and attach it to this application.

Please give a brief testimony of your salvation on the lines given below. You may attach another sheet if needed.

IV. CHRISTIAN LIFESTYLE COMMITMENT

Sugar Creek Christian Academy requires every volunteer accept and follow a lifestyle commitment based upon Biblical principles. As a Christian School representing Jesus Christ in our community, we require employees and volunteers to be born-again Christians and to live their lives as Christian role models (Romans 10:9-10; I Timothy 4:12). Volunteers must conduct themselves at the school and in the community in a way that will not raise questions regarding their Christian testimonies. A Christian lifestyle should reflect the Biblical perspective of integrity and appropriate personal and family relationships, business conduct, and moral behavior. Moral misconduct as defined by Scripture undermines the basic spirit and intent of Sugar Creek Christian Academy. In connection with this lifestyle commitment, please answer, by circling the correct response, each of the following questions. All questions must be answered. Please be truthful and candid. Your answer to any of these questions does not necessarily disqualify you from volunteering at SCCA.

YES NO 1. Are you currently in a sexual relationship with someone with whom you are not married? (I Corinthians 6:18-20)

YES NO 2. Are you currently living in a homosexual or bisexual lifestyle? (Romans 1:21-32)

YES NO 3. Do you use tobacco? (I Corinthians 3:16-18)

YES NO 4. Are you using illegal drugs? (I Corinthians 3:16-18)

YES NO 5. Do you use alcohol? (I Corinthians 3:16-18)

YES NO 5. Do you attend church regularly? (Hebrews 10:25)

V. Volunteer Conduct Statement

Sugar Creek Christian Academy has many opportunities for volunteer assistance. It is important that volunteers at the school or on field trips conduct themselves using Biblical standards of conduct. (I Corinthians 10:31-33) It is important that volunteers avoid not only impropriety, but also the appearance of impropriety. Sugar Creek Christian Academy is a ministry of Sugar Creek Missionary Baptist Church and therefore seeks to edify the Church and glorify Jesus Christ in its partnership with parents to educate their children. For this reason, employees, volunteers, and all those who represent SCCA must display Christ-likeness in every aspect of their work and personal lives. Sugar Creek Missionary Baptist Church has the following expectations for board members, administrators, teachers, teacher aids, and volunteers working with the students of SCCA:

General Expectations. Galations 5:22-23

PROFESSIONALISM- Employees are expected to maintain professionalism in all situations dealing with students, parents, and other employees.

COMPASSION- All individuals affiliated with SCCA's educational program are to display the love of Christ in all situations.

KINDNESS- Employees should demonstrate in attitude and in action gentleness, goodness, patience, and genuine kindness to all students, parents, and staff.

HOLINESS- All employees are to display good moral values both at work and in their personal lives. Each individual should strive to be an example of Christ to students and parents.

CLEANLINESS- Employees are to maintain a clean and neat appearance at all school functions. Dress and appearance should be professional, God honoring, and modest at all times.

RESPECT- Behavior should demonstrate proper respect for God, school authorities, school rules and policies, school property, and others at all times.

HONESTY- Honesty should rule in all situations including school work and all interactions and relationships with peers and school officials

COOPERATION- Cooperation with parents, students, and school officials in achieving the educational goals of SCCA.

EFFORT- Each individual should use the gifts God has given them to serve Him to the best of their ability in accordance with God's Word.

FAITH AND FAITHFULNESS- All volunteers are to be examples of faith by having knowledge of the scriptures, practicing the teachings of the scriptures, and by being faithful to a local church.

These basic principles make up the guidelines for all employees and volunteers of Sugar Creek Christian Academy. Individuals are expected to maintain these qualities to ensure that SCCA will be an effective, safe, and respected school in our community. This is not an exhaustive list of conduct which is damaging to the Christian testimony, or which diminishes the ministry or integrity of SCCA including parents of our students who are volunteers therefore SCCA reserves the right to reject any volunteer or employee for reasons it deems worthy. Volunteers who do not follow the above standards of conduct may lose the privilege of assisting in the classroom, attending school activities, or accompanying students on field trips.

VI. Security

Recognizing God's love and concern for children, SCCA has adopted a policy of screening applicants for volunteer service. The purpose of this policy is to promote a safe environment and to protect our students, as well as to guard the honor and reputation of Our Lord Jesus Christ. The following questions are designed to elicit the information necessary for this purpose. The information provided will be treated confidentially and will only be used by authorized staff in reviewing your application. All questions must be answered. Your answer to any of these questions does not necessarily disqualify you from volunteering at SCCA.

Please answer, by circling the correct response, each of the following questions. Attach additional pages for explanation if necessary.

- YES NO 1. Have you ever been convicted of a criminal offense (felony or misdemeanor, except for minor traffic violation)? The term "Convicted" includes entering into a plea agreement including a "no contest" plea or, a deferred sentence or deferred judgment arrangement in connection with a criminal charge. If so, please attach a statement of explanation, including nature of offense, date, and court where conviction was entered, sentence of disposition and any other relevant information.
- YES NO 2. Have you ever been the subject of an investigation, criminally charged, or been the subject of a civil lawsuit involving physical abuse, sexual misconduct, sexual harassment or an offense relating to children? If so, please provide an explanation on a separate attachment of the circumstances, the outcome, and any other relevant information you wish SCCA to consider. If yes, please explain on a separate page.
- YES NO 3. Have you ever been subjected to discipline or dismissed from employment or volunteer service by any church, school, or other organization as the result of an allegation or charge of physical abuse, sexual harassment or an offense relating to children? If so, please provide an explanation on a separate attachment of the circumstances, the outcome, and any other relevant information you wish SCCA to consider.

VII. Approval for Background Check

I understand that as part of this application I **CONSENT AND GIVE AUTHORIZATION** for school officials of SCCA to conduct a background investigation of me and the information provided in this application if they deem necessary.

Signature of Applicant

Date

VIII. Release of Liability

In consideration of the receipt and evaluation of this Application by Sugar Creek Christian Academy, I hereby release Sugar Creek Christian Academy and Sugar Creek Missionary Baptist Church and any employee or individual both collectively and individually, from any and all liability or damages of whatever kind or nature which may at any time result from the investigation of my background or volunteer services rendered at the school or during a school sponsored activity. I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW THE CONTENTS THEREOF, AND I GIVE THIS RELEASE AS MY OWN FREE ACT.

Signature of Applicant

Date

IX. References

Please provide 3 references below. The first should be your current Pastor and then 2 others that are not immediate family members.

1. Pastor's Name _____

Church Name _____

Phone Number _____

2. Name _____

Phone Number _____

3. Name _____

Phone Number _____

X. Volunteer's Certification

I agree that in the performance of my responsibilities as a volunteer, I will not do or say anything in opposition to the Doctrinal Statement and I will abide by the Volunteer Conduct Statement. I further certify that the information contained in this application and any attachment is true and correct to the best of my knowledge. I understand that any misrepresentation or omission may result in rejection of my volunteer application by Sugar Creek Christian Academy

Signature of Applicant

Date